

International Institute of Business Analysis (IIBA™) Endorsed Education Provider (EEP™)

This document supplements the information in the Learning Tree brochures and catalogs and provides answers to the most frequently asked questions.

What is the IIBA?

The International Institute of Business Analysis (IIBA) is an independent non-profit professional association that helps individuals working in the field of business analysis develop their skills and further their careers.

Credited with creating the *Business Analysis Body of Knowledge*® (BABOK®) and the Certified Business Analysis Professional™ (CBAP™) designation, IIBA has become the leading association in the field of business analysis.

The IIBA has awarded Learning Tree International EEP status, which entitles Learning Tree to be listed on the IIBA's online registry as a provider of approved content.

What does the EEP designation mean?

Members of the Endorsed Education Provider (EEP) program consist of education providers offering business analysis courses that align with the IIBA *Business Analysis Body of Knowledge*® (BABOK®).

Courses are submitted to IIBA for thorough review and, once approved, are listed on the IIBA Web site as endorsed by IIBA. Further, those courses approved by the IIBA can award Continuing Development Units (CDUs) to those who complete the course.

As an EEP, Learning Tree is committed to enhancing the ongoing professional development of IIBA members, business analysts and those interested in learning more about the field.

What is the BABOK®?

The *BABOK*® is a collection of knowledge for professional business analysts. The *BABOK*® reflects what is current generally accepted practice and describes business analysis areas of knowledge, their associated activities and tasks, and the skills necessary to be effective in their execution.

What is the CBAP™ certification?

The Certified Business Analysis Professional™ (CBAP) is the formal certification for business analysis professionals offered by the IIBA. A CBAP is a recognized expert in identifying the business needs of an organization in order to determine business solutions. CBAPs are acknowledged as competent individuals performing a role that is increasingly recognized as a vital component of any successful project. The certification is based on the best practices contained within the *BABOK*®. The CBAP credential recognizes the experience and skills required to effectively perform business analysis activities before, during and after the project life cycle within an organization.

Certification requirements can be found in the *CBAP*® *Handbook*. In general, certification requirements include education, work experience, expertise in the *BABOK*® knowledge areas, professional development and references.

For more information, please see <http://www.theiiba.org>.

Is there a Learning Tree course that helps me prepare for the CBAP?

Yes. Course 913, *Preparing for the IIBA™ CBAP™ Certification Exam*, prepares you for The International Institute of Business Analysis (IIBA) Certified Business Analysis Professional (CBAP) certification exam. Not only do you gain the skills to reinforce your exam preparedness, you also thoroughly review the six business analysis knowledge areas and the underlying fundamentals.

This course helps you align your business analysis experience with *Business Analysis Body of Knowledge* (BABOK®) terminology and definitions. Demonstrations and practice quizzes reinforce the concepts and provide the framework for a personalized study plan for exam success.

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What is required in order to take the exam?

Anyone interested in taking the exam must first apply for certification and then successfully complete the initial screening process. Once qualified, those wishing to take the exam may register for an exam date listed on their application.

Certification requirements can be found in the *CBAP® Handbook*. In general, certification requirements include education, work experience, expertise in the *BABOK®* knowledge areas, professional development and references.

For more information, please see <http://www.theiiba.org>.

Are there requirements for maintaining my certification?

All CBAPs are required to meet continuing proficiency requirements in order to maintain their CBAP designation. CBAPs are required to report at least 60 continuing development units (CDUs) and submit a renewal fee every three years.

One CDU usually equals one hour spent in a planned, structured learning environment. For example, one hour of Learning Tree course time is the same as one CDU.

Additional details can be found in the *CBAP Recertification Requirements Handbook* found on the IIBA Web site: www.theiiba.org.

Are Learning Tree courses endorsed by the IIBA™?

Yes. Learning Tree is an Endorsed Education Provider (EEP™) by the International Institute of Business Analysis (IIBA). Most Learning Tree courses in this curriculum are approved by the IIBA as supporting core concepts and knowledge outlined by IIBA's *Business Analysis Body of Knowledge® (BABOK®)*. Completion of endorsed courses counts toward continuing development units (CDUs) that will assist you in qualifying for or maintaining the Certified Business Analysis Professional™ (CBAP™) certification. For more information about CDUs and how to register them with the IIBA, please see www.theiiba.org.

The IIBA, an independent, nonprofit professional association for business analysts, created the *BABOK®*, which is a collection of knowledge for professional business analysts. The *BABOK®* reflects generally accepted practices and describes business analysis areas of knowledge, their associated activities and tasks, and the skills necessary to be effective in their execution.

Which Learning Tree courses are approved as endorsed by IIBA and cover material in the BABOK®?

Several Learning Tree courses have been approved by IIBA as supporting core concepts and knowledge outlined by the IIBA *BABOK®* and are applicable for Category 2 CDUs. Please see the chart on the next page for a complete listing of these courses.

For more information on each of these courses, please see the individual course Q&As.

Learning Tree continues to submit additional business analysis courses to IIBA for endorsement as they are developed.

Questions & Answers

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Continuing Development Units (CDUs) for Learning Tree Courses

For more information about these course, please refer to the individual Course Q&As.

Learning Tree Course	IIBA Program ID Number	Course Title	CDUs
211	E043-004	<i>Introduction to Business Analysis</i>	17
212	E043-001	<i>Building an Effective Business Case</i>	17
218	E043-006	<i>User Requirements for Software Development</i>	23
315	E043-003	<i>Developing User Requirements</i>	23
322	E043-005	<i>Systems Analysis and Design Comprehensive Introduction</i>	23
381	E043-002	<i>Business Process Reengineering</i>	23
447	E043-007	<i>Introduction to Modeling for Business Analysis</i>	23
901	E043-008	<i>Introduction to Business Intelligence</i>	17
913	E043-009	<i>Preparing for the IIBA™ CBAP™ Exam</i>	23