

## MSP<sup>®</sup>: Achieving Practitioner Certification - 5 Days

*Course 3631 Overview*

- You Will Learn How To**
- Prepare for and take the Managing Successful Programmes (MSP<sup>®</sup>) Foundation and Practitioner Exams
  - Apply the seven MSP principles and nine Governance Themes throughout the life cycle of the programme
  - Identify and define programmes that support the organisation's strategic objectives
  - Manage the programme to deliver the right capabilities and attain measurable benefits
  - Close the programme by formally recognising achievement of the end goal
  - Align transformational flow processes with the governance themes
- Course Benefits** The Managing Successful Programmes guide sets the standard for delivering sustainable change programmes in organisations. This intensive exam preparatory course provides comprehensive coverage of MSP. Through workshops, exam practice questions and overnight study you gain the knowledge required to take both the MSP Foundation and Practitioner Exams.
- Who Should Attend** Anyone participating in a strategic programme and those who want to achieve the MSP Foundation and Practitioner certification. Previous experience working in a programme environment is recommended but not required.
- Workshop Course** Through a series of simulated practice exams, facilitated by a highly experienced MSP trainer and practitioner, you prepare for the MSP exams. Workshops include:
- Applying the MSP guidance to a scenario
  - Critiquing programme information
  - Investigating the examiner's rationale
  - Leveraging proven exam techniques for varied question types
  - Optimising your study time and focus

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### Course 3631 Outline

#### Introduction to MSP

- Exploring the programme management environment
- Adhering to MSP Principles
- Defining the Transformational Flow processes and Governance Themes

#### Transformational Flow Processes

##### Identifying a programme

- Appointing the Sponsoring Group and Programme Board
- Developing a Programme Brief
- Creating a Programme Preparation Plan
- Gaining approval to proceed

##### Defining a programme

- Refining the Vision Statement and developing the Blueprint
- Modelling the benefits
- Establishing a Programme Plan
- Designing governance arrangements
- Confirming the Business Case
- Bringing together the Programme Definition Document

##### Managing the tranche

- Implementing defined governance for the programme
- Undertaking audit and assurance reviews
- Maintaining alignment between programme blueprint and business strategy objectives
- Managing risks and issues

##### Delivering the capability

- Starting projects
- Engaging stakeholders
- Controlling project delivery
- Closing projects

##### Realising the benefits

- Preparing for transition
- Undergoing transition
- Measuring the benefits

##### Closing a programme

- Confirming programme closure
- Reviewing the programme
- Disbanding the programme organisation

#### Leading the Programme

##### Programme organisation

- Designing a programme organisational structure
- Identifying purpose and responsibilities of everyone involved in leading and managing the programme

#### Ensuring stakeholder engagement

- Analysing and identifying stakeholders
- Profiling and mapping stakeholder interests and issues
- Developing a Communications Plan
- Measuring communication effectiveness

#### Aligning the Vision, Blueprint and Business Case

##### Creating the Vision and Blueprint

- Envisioning a better future
- Designing and delivering a model of the future organisation
- Modelling processes, organisation, technology and information

##### The Business Case

- Creating and evolving the Business Case
- Validating against the Vision and Blueprint
- Testing the ongoing viability of the programme

#### Governing the Programme

##### Planning and controlling the programme

- Deciding on the structure of the tranches
- Defining the contents of a Programme Plan
- Resourcing the programme
- Identifying how the programme will be controlled with associated responsibilities

##### Benefits management

- Mapping, profiling and categorising benefits
- Employing the benefits management cycle

##### Managing risks and issues

- Controlling the aggregated risk profile
- Responding to threats and opportunities
- Resolving issues

##### Quality and assurance management

- Designing a Quality and Assurance Management Strategy for a programme
- Achieving the right level of quality
- Applying the principles of assurance management

#### Foundation and Practitioner Exams

##### Preparing for the exams

- Gaining insight into the exam process
- Applying proven tips for exam success
- Practising with sample exam questions

##### Foundation Exam: Day 4

- Taking the exam

- Obtaining your Foundation exam results

##### Practitioner Exam: Day 5

- Taking the exam
- Completing the necessary APMG paperwork